

Eureka Public Library Board of Trustees Regular Meeting

Date: May 22, 2023

The Regular Meeting was called to order by President Don Whitman at 7:30 pm

Members present:

Don Whitman
Sandi Sylvester
Marjorie Crowe
Tim Martin
Lisa Reinmann
Robin Robinson
Jane Burke

Members absent:

Staff Present:

Ann Reeves
Cindy O'Neill

Minutes: It was moved by Trustee Robinson and seconded by Trustee Martin to approve the minutes from the regular meeting held April 24 , 2023. The motion passed unanimously.

Financial Report and approval of: Trustee Robinson made a motion and seconded by Trustee Martin to approve the financial report from the month of April and payments in the amount of \$46,610.18

Communication and Correspondence: Trustee Sylvester reviewed the Abstract of Votes in Consolidated Election from April 2023 from the Woodford County Clerk.

Oath of Office: Cindy O'Neill (Notary) administered the oath of office to the newly elected trustees, Tim Martin, Marj Crowe, and Lisa Reinmann.

Trustee Robinson made a motion "to cease without ever existing again". Trustee Martin seconded.

Seating of New Board: Trustee Crowe was appointed President pro tem. Trustee Robinson was appointed Secretary pro tem.

* minutes here by Trustee Robinson

*minutes resumed by New Secretary Sylvester

Appointment of Committees (New President)

Finance: Trustees Burke and Reinmann

Personnel: Trustees Burke and Reinmann

Facilities: Trustees Sylvester and Robinson

Committee Reports: Finance: Trustee Martin reported we are 83% of the way through the fiscal year and have used 67% of the budget. \$5499 was moved from the general fund to special reserve. The back door sidewalk repair will be taken out of special reserve and building funds. A CD at Goodfield State Bank will renew at the end of May at 3.5 %.

Library Director Search Committee: Trustee Burke reported the committee met four times while going through qualified applicants. The committee went through all the resumes and checked references, etc. While there were eight applicants total, only two were truly qualified for the position.

Building: Trustee Sylvester reported the library received a letter from EMCOR Customer Solutions Center stating the post office needs painting. Andy is working with Brian Shirey at the post office in getting this job completed.

Programming: Cindy shared that Angela has created a "Maker's Space" with craft items, Legos, puzzles, etc. It has been very popular. Eureka Middle and High schools "Life Skills" class has visited the library. Master Gardeners have had some programs that are well attended. Summer Reading Program is coming up. Kick Off will be June 1st from 4-6pm. So far 280 children have registered. The Book Sale made \$252.75. Cindy has found a few places for any books left over from the sale; Zehr Library in Goodfield, Maple Lawn Library, and the Book Nook.

Librarian's Report: Ann thanked everyone who helped with the book sale. The library received an ERate fund of \$1,055.66 to help with internet costs. Ann reminded the newly re-elected trustees they need to take OMA training at least once during their term. Once they have completed the training they are to turn in their certificate to be put in their file. The library is closed Saturdays until Labor Day. The new Children's Library circ desk has been delayed until approximately June 8th. House Bill 2789 passed both the Illinois House and Senate and is waiting for the Governor's signature. The Library has many different items available for checkout that most people aren't aware of. Ann bought an acrylic rack and we will take pictures of the items (drones, document scanner, hot spots, games, etc), Patrons can then bring the picture to check out and borrow the item. Ann then thanked the Library Director Search Committee for all their work.

Old Business:

New Business: Trustee Martin made a motion to adopt the non-resident card fee for FY 2023-24 at \$250. Trustee Robinson seconded. The motion was carried unanimously. Trustee Robinson made a motion to approve the Notary Services Policy as written. Trustee Crowe seconded. The motion was carried unanimously. At this point, Ann and Cindy left the meeting so the board could discuss the Library Director Position. After 20 minutes the board decided to move to a closed session. The board returned to an open meeting at 9:01p.m. Trustee Burke made a motion to approve Cindy O’Neill as the new Library Director. Trustee Robinson seconded. The vote was passed with 5 yes votes and one abstention. Cindy will take over June 15th and her salary will be \$53,000.00

Announcements: Cards were passed around and there was discussion about an upcoming event.

Adjournment: Being no other business, Trustee Sylvester moved to adjourn the meeting at 9:17 p.m. The motion was seconded by Trustee Reinmann and approved unanimously.

President

Secretary

The above is the unofficial summary of business transacted by the Eureka Public Library Board of Trustees. This summary will be reviewed and approved at the next regularly scheduled meeting of the Board of Trustees.