

Eureka Public Library Board of Trustees Regular Meeting

Date: April 24, 2023

The Regular Meeting was called to order by President Don Whitman at 7:29 pm

Members present:

Don Whitman
Sandi Sylvester
Marjorie Crowe
Tim Martin
Lisa Reinmann
Robin Robinson
Jane Burke

Members absent:

Staff Present:

Ann Reeves
Cindy O'Neill

Minutes: It was moved by Trustee Martin and seconded by Trustee Crowe to approve the minutes from the regular meeting held March 27 , 2023. The motion passed unanimously.

Financial Report and approval of: Trustee Martin made a motion and seconded by Trustee Reinmann to approve the financial report from the month of March and payments in the amount of \$41,843.01

Committee Reports: Financial: Trustee Martin shared we are 75% of the way through the year and have used 61% of the budget. The Tax Computation Report came in. We came close to the levy requested. We asked for \$636,385.00 and received \$634, 113.85.

Personnel: Trustee Burke reported the Personnel Committee met to discuss hiring the next director. The current job description needs to be adjusted. Library Director applicants need to have both a MLS or MLIS, be within $\frac{3}{4}$ of the way through the program, or within 6 months from graduation. The Committee will post on RAILS very soon. There will be a two week application time and hopefully someone will be in place by mid-June. Trustee Crowe made a motion that Trustees Burke and Martin serve as the search committee. Trustee Robinson seconded. The motion was carried unanimously.

Library Services: Cindy passed out the May events calendar. Angela reported good attendance with all her programs. She plans to have a booth at Davenport's PTO Carnival for Summer

Reading. The library will have a couple programs at the AC Home. Several Eureka high school students in Mr. Miller's class came to the library and all of them got a library card. Master Gardeners will start their programs soon. The library will be posting some videos to YouTube about Olio Cemetery on May 10th and the Moody program on May 24th. On June 15th there will be a program about the History of Eureka Lake. Lisa helped get 15 boxes of papers to shredding day. Cindy sent a volunteer sign up sheet for setting up the Book Sale on Friday and working the sale on Saturday.

The board took a five minute break.

Librarian's Report: Ann thanked the Board for closing the library early one day for a staff meeting. There was an update to the strategic plan. Angela has already met the goals and was asking for guidance on how to continue. We do not need to renew the 2020 policies which concerned COVID. House Bill 2789 (The Freedom to Read Act) was passed in the House and is now in full Senate. The new circulation desk for the Children's Library has been ordered and is expected to arrive the end of May, hopefully in time for Summer Reading. Homeland Electric will go up less than a tenth of 1% next month. There is a Director's University program in Springfield August 1-3. The new director will be required to attend.

Old Business:

New Business: After discussion, Trustee Burke made a motion to approve the changes in *Bylaws of the EPLD Board of Trustees*. The first change is to use "hire" in place of "appoint". Also, the new hire is to have MLS and MLIS or be within six months of completion. Trustee Reinmann seconded. The motion was carried unanimously. The Board reviewed Chapter 3 (Personnel) of *Serving Our Public 4.0, Standards for Illinois Public Libraries*. Ann reviewed the 60 month lease contract with Watts Copy Systems. She shared the library is saving \$37 with the maintenance plan with the new contract and because we are not getting three tiers of color. Trustee Robinson made a motion to accept the Watts proposal as written. Trustee Martin seconded. The motion was carried unanimously.

Public Comments: Ann and Cindy were asked to step out for a non-meeting discussion between the Trustees.

Adjournment: Being no other business, Trustee Sylvester moved to adjourn the meeting at 8:32 p.m. The motion was seconded by Trustee Robinson and approved unanimously.

President

Secretary

The above is the unofficial summary of business transacted by the Eureka Public Library Board of Trustees. This summary will be reviewed and approved at the next regularly scheduled meeting of the Board of Trustees.