

Eureka Public Library Board of Trustees Regular Meeting

Date: June 26, 2023

The Regular Meeting was called to order by President Don Whitman at 7:31 pm

Members present:

Don Whitman
Sandi Sylvester
Marjorie Crowe
Tim Martin
Lisa Reinmann
Robin Robinson
Jane Burke

Members absent:

Staff Present:

Ann Reeves
Cindy O'Neill

Approval of items on the Consent Agenda: It was moved by Trustee Martin and seconded by Trustee Reinmann to approve the minutes from the regular meeting held May 23 , 2023. The motion passed unanimously.

Financial Report and approval of: Trustee Martin made a motion and seconded by Trustee Reinmann to approve the financial report from the month of May and payments in the amount of \$40,054.26

Committee Reports: Finance: Trustee Reinmann reported we are 92% of the way through the fiscal year and have used 73% of the budget. Trustee Reinmann presented the 2023-2024 Budget. The finance committee recommended a 5% raise for the staff. One more person is on insurance now. Equipment costs are up a bit due to adding computers.

Building: Trustee Sylvester reported All Trades cleaned out the gutter in front of the building and fixed a rotted roof eave. The Post Office has AC issues. The roof air conditioner unit leaks and freezes up due to a failing condenser. To replace a part would be between \$2000-\$2500. To replace the unit would be \$8,000-\$10,000. Cindy will look into bids replacing the unit since replacing one part may not fix the problem. Trustee Sylvester shared 2 bids for painting the interior of the Post Office. All Trades bid was \$10,620. Dunbar Painting came in at \$5,900. Trustee Crowe made a motion to accept Dunbar Paints bid for the Post Office. Trustee Burke seconded. The motion passed unanimously.

Library Services: Cindy passed out the June/July combined programming calendar. June 1st was the Summer Reading Kick Off. It was well attended. We have 720 kids enrolled in Summer

Reading. The Library and the AC Home are holding a Family Fun Day, July 20th from 2-4pm at the Home. There will be a petting zoo, tractors, a bucket train, Kona Ice, and more. Eureka Police came for Story Time and read a book to the children. Tiny Art Contest will run from July 17-31. July 14th will be the History of Eureka Lake. Joan Herron and Deb Blunier have four teens in a book club this summer. Ken Zurski will be at the library July 27th.

Librarian's Report: Ann reported the Library has 3600 items a week being checked out, the library has been very busy and programs are well attended. Jill from the Children's Library is leaving. We received our per capita grant of \$9,665.68. Then Ann read her final goodbye to the board before turning the meeting over to Cindy. Ann left the meeting after her report. Cindy reported there was a small party for Jill and Ann. The library is short staffed right now. Nicki Smith went to full time working circulation and interlibrary loans. Angela is doing YA programming with Deb and Joan. Rachael is cataloging. We have two positions to fill. One for 25 hours at circulation and 10 hours at the children's desk. Deb will be gone for three weeks in October and Allie is due in November. Cindy is looking to get people in and trained in August and September. January 1st, Law 2789 will take effect. We may have to add additional language to our Collections Policy to comply. Andy resigned as handyman and Cindy hired Chad Fiers of Fiers Construction to fill that position. He has insurance and is licensed. He is on the fire department in Peoria, so not available on his 24 hour shift with the department. Chad noticed things that need work during his walk through. He will be working on the main entrance lights, a metal cabinet, painting and cleaning the entryways, and putting new caulk and sealant around the windows in the book sale room and other windows. He will get \$55 an hour.

Old Business:

New Business: Trustee Reinmann made a motion to adopt the FY 2023-2024 Salary Schedule and Working Budget. Trustee Robinson seconded. The motion passed unanimously. Trustee Robinson recognized we had one closed meeting held in the first six months of 2023. Trustee Robinson made a motion to keep past closed sessions closed. Trustee Crowe seconded. The motion passed unanimously. Trustee Burke made a motion that Cindy be our IMRF authorized agent. Trustee Martin seconded. The motion passed unanimously. Trustee Crowe will plan a retirement dinner with Ann. Trustee Reinmann suggested The Eureka Christian Church and ask Laura Siscoe to cater. We will also give \$100 to the Casa Materna Mission in Ann's name.

Announcements:

Adjournment: Being no other business, Trustee Sylvester moved to adjourn the meeting at 8:24 p.m. The motion was seconded by Trustee Reinmann and approved unanimously.



President



Secretary

The above is the unofficial summary of business transacted by the Eureka Public Library Board of Trustees. This summary will be reviewed and approved at the next regularly scheduled meeting of the Board of Trustees.