

Eureka Public Library Board of Trustees Regular Meeting

Date: July 28, 2025

The Regular Meeting was called to order by President Don Whitman at 6:30pm

Members present:

Don Whitman

Jane Burke

Lisa Reinmann

Sandi Sylvester

Marj Crowe

Robin Robinson

Members absent:

Tim Martin

Staff Present:

Cindy O'Neill

Angela Roberts

Open Budget and Appropriation Hearing

Discussion of Budget and Appropriation Ordinance 2025-2026 to authorize sums to be budgeted, set aside and appropriated for all library purposes for the fiscal year beginning July 1, 2025. Trustee Reinmann (Treasurer) affirmed that the numbers look good.

Approval of items on the Consent Agenda: Trustees Robinson and Reinmann moved and seconded that the Consent Agenda be accepted. This passed.

Financial Report Trustee Reinmann presented the financial report including the financial report from the regular meeting held June 23, 2025. Trustee Robinson moved that the June 2025 financial report be approved. Trustee Reinman seconded. Treasurer Reinmann reported that with the budget year 99.96% the library spent \$592,778.25. This is 79.3% of the original \$746.800 budgeted for the year.

Committee Reports:

Finance: Trustee Reinmann recommended that unexpended funds in the FY25 General Fund and Building Fund be moved into Special Reserve. This would involve moving \$15,323.62 from the General Fund and \$47,669.33 from Building and Maintenance.

Building:

Post Office: Trustee Robinson reported that the recent rains presented additional problems with the parking lot drain. She will seek bids from asphalt companies for this repair.

Library: Trustee Robinson reported on the steps taken by All Trades to solve the odor issues. It is hoped that these actions have solved the problem.

- In addition to fixing a malfunctioning light in the Children's Library, All Trades submitted an estimate to upgrade the lights in the basement. It is for \$500.00 so Cindy can go ahead and approve the work.
- Main Street Project; Mayor Lind reports that he has not received any word regarding this.

Library Programs: Angela was proud to announce that the Summer Reading Program was a huge success! There were 839 children and a record 87 teens signed up. Over the six week period 93% of those who signed up attended the various programs. They also reported that circulation among teens was up significantly. Cindy expects the final circulation numbers to be up overall. September will bring a cooperative effort between the library and Davenport School to increase literacy for mathematics.

- August will bring more outreach to the Apostolic Home along with other adult programs like “Share Your Library Story” that continue to celebrate the library’s birthday. Thanks to a grant Babytime every Friday will reach the Under 18 month olds.

Old Business:

Trustee Robinson moved for the approval of the June 23, 2025 closed minutes. Trustee Reinmann seconded. The motion carried.

New Business:

- President Whitman appointed Trustees Reinmann and Burke to certify secretary minutes and board records for FY25.
- Trustee Robinson moved to authorize the distribution of collection items and other materials withdrawn for sale. Trustee Sylvester seconded. The motion carried.
- Ordinance 2025-1 to establish monthly dates for trustee meetings was discussed. Trustee Reinmann moved to accept the dates presented and Trustee Burke seconded. The motion carried.
- Trustee Reinmann moved that we approve the movement of unexpended funds from the General and Building and Ground Funds as recommended by the Finance Committee. Trustee Robinson seconded. This motion carried. This will be done after the financial review.
- Review of Ordinance 2025-2 for tax of .02% for maintenance and building for FY26. The Board reviewed. Reinmann and Robinson moved and seconded that this be accepted. It passed.
- Review of Ordinance 2025-3 Budget and Appropriation Ordinance for FY26. This was reviewed. Acceptance moved by Trustee Reinmann and seconded by Trustee Robinson. Motion carried.
- The Board reviewed website accessibility proposals. After some discussion of options presented by Cindy, further action was tabled. This will allow for other options to be considered.
- Review of FOIA Policy: Cindy updated the information available to the public regarding filing FOIA requests. She made new handouts that are readily available in the library.
- Reviewed Serving The Public Chapters 4 and 5. A new version will be coming out soon. With regard to Chapter 5 Cindy will work on making a survey of our inventory in order to make sure it matches with insurance information.

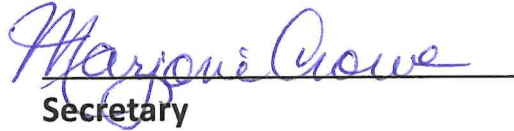
Announcements

Public Comments

Adjournment: Trustee Sylvester moved to adjourn and Trustee Robinson seconded. After a voice vote the meeting was adjourned at 7:30pm.



President



Secretary

The above is the unofficial summary of business transacted by the Eureka Public Library Board of Trustees. This summary will be reviewed and approved at the next regularly scheduled meeting of the Board of Trustees.