

Eureka Public Library Board of Trustees Regular Meeting

Date: April 28, 2025

The Regular Meeting was called to order by Vice President Jane Burke at 6:30pm

Members present:

Jane Burke
Lisa Reinmann
Sandi Sylvester
Marj Crowe
Robin Robinson

Members absent:

Don Whitman

Staff Present:

Cindy O'Neill
Angela Roberts

Approval of items on the Consent Agenda: It was moved by Trustee Robinson and seconded by Trustee Martin to approve the minutes from the regular meeting held March 24, 2025. The motion passed unanimously.

Financial Report and approval of: It was moved by Trustee Robinson and seconded by Trustee Martin to approve the financial report from the regular meeting held March 24, 2025. The motion passed unanimously. The monthly disbursement for March 24, 2025 was \$52,528.41

Committee Reports:

Finance: Trustee Reinmann reported we are 74% through the fiscal year and have spent 58% of the budget. Cindy received notice that the tax computation for the library in 2026 will be \$700,108.00.

Building: Trustee Robinson reported regarding the post office parking lot lights; Ruyle ran the invoice past Emcor (they supervise the lease contracts) and Emcor paid the bill of \$2,800. Brian also said all the light bulbs have been replaced. As for the library, Sound panels were installed April 16. The door counters are broken and All Trades will look at them and replace the units. Getz Fire completed their inspection March 31. The City notified us they have received an agreement from IDOT and we will not have to pay for the parking spaces when they add the turn lane. We have received three bids for the seven sections of sidewalk that need replacing

(in front of the pavilion.) They will be discussed later in the meeting. A masonry specialist from Otto Baum inspected the Davidson basement and reported the basement is in very good shape. No signs of cracking/bulging walls. The loss of mortar is superficial and does not impact the integrity of the wall. He said we could do nothing at this point or we can do some clean up of the mortar that is disintegrating, tuck point the brick, do some fill-ins around the holes. His cost projection of the Furnace Room, \$10,710. Stairwell room-\$13,540. The other two rooms aren't necessary right now. This is not a vote item but rather discuss and see if this will be something in 2026.

Friends of the Library: The Friends had eight interested people in joining the group. The Book Sale will be Thursday, Friday, and Saturday May 15-17th. The Friends are looking into selling tshirts for the Library's 95th birthday.

Library Services: Cindy passed out the May Events Calendar. Angela reported that Story Time and Easter Egg Hunt at the A/C Home was a success. Angela was at the PTO Carnival telling folks about Summer Reading. All About Me is very popular. Key Club had a tea party with Super Heros. There were 60 in attendance. PEO donated craft items. Baby Time begins in May. An EMS 8th grade English teacher asked for 50-60 books, Angela was happy to help. Kindergarten teachers would like to give a program on Kindergarten Preparedness...What needs to be ready for kindergarten. Last years Summer Reading had 802 signed up, not sure how big this year will be. Gennifer reported there are lots of programs and activities for adults this summer. Recipe Swap, Tiny Art Contest, Fiber Arts Meetup, Puzzle Swap, Food Truck Fridays, Master Gardeners, Big Library Read (Online Book Club), Wits Workout, Sourdough Class, and Mystery Movie Wednesdays are some of the events coming up.

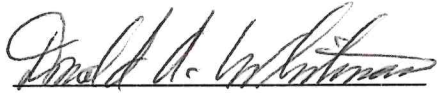
Librarian's Report: Cindy reported the polo shirts have arrived. They were printed by JC Screenprint in Goodfield. Cost was \$458.22. Allie, Joan, and Debra attended RSA Day in Washington on April 10th. They found it very helpful. At the last staff meeting they reviewed First Amendment Audits and staff will be reviewing an additional class on this subject. During the first staff meeting in May they will review Summer Reading plans. Cindy heard from the Director of the Illinois Prairie DL about bringing Dolly Parton's Imagination Library program to Woodford County. There is a significant cost involved and Cindy is waiting on more details. Cindy has almost completed the annual formal evaluation process. The majority of the staff are performing well. One staff member has struggled with work performance and Cindy is hoping to get it resolved by summer. Looking at the 2027 deadline for websites to be ADA compliant, Gennifer and Cindy have been talking with several website development companies to possibly redesign our website. Fees for this go up to \$25,000. The one they are leaning towards is Streamline, they have done Carlock, Alpha Park, Bradford, and Havana. Initial estimates are \$500 for setup and \$350-\$560/month for maintenance, compliance, and support. Cindy will need to see what the budget looks like. 95th Birthday Month celebrations include, Birthday

Bingo on July 10th, Saturday Birthday Story Time on July 12th. Share Your Library Story event on July 17th, a history presentation on July 22, and a Birthday Karaoke Party on July 31st. Birthday decorations will be up all month, along with special puzzle games, drawings, and prizes. Cindy will be giving a presentation at Rotary as well as hosting the EBA meeting that month. The Illinois Library Association, State Library, and RAILS have put out guidance regarding federal funding. Potential impacts would be decreasing, eliminating delivery service, or greatly increasing our RAILS/RSA fees. Also Illinois Libraries Presents programs may be eliminated or cost a lot more. They sent out a sheet with information and Cindy did one for our library.

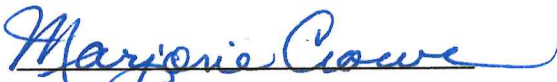

New Business: During discussion, we looked at the bids for sidewalk repair. Trustee Robinson made a motion to go with Lonewolf Concrete for Sidewalk repair. Trustee Martin seconded. The motion was carried unanimously. The Board reviewed Interlibrary Loan policy and Replacement Fees.

Announcements:

Adjournment: Being no other business, Trustee Sylvester moved to adjourn the meeting at 7:32 p.m. The motion was seconded by Trustee Robinson and approved unanimously.



President

Secretary

The above is the unofficial summary of business transacted by the Eureka Public Library Board of Trustees. This summary will be reviewed and approved at the next regularly scheduled meeting of the Board of Trustees.