

Eureka Public Library Board of Trustees Regular Meeting

Date: March 25, 2024

The Regular Meeting was called to order by President Don Whitman at 7:02 pm

Members present:

Don Whitman
Sandi Sylvester
Tim Martin
Robin Robinson
Lisa Reinmann
Jane Burke

Members absent:

Marjorie Crowe

Staff Present:

Cindy O'Neill

Approval of items on the Consent Agenda: It was moved by Trustee Martin and seconded by Trustee Robinson to approve the minutes from the regular meeting held February 26, 2024. The motion passed unanimously.

Financial Report and approval of: It was moved by Trustee Martin and seconded by Trustee Robinson to approve the financial report from the regular meeting held February 26, 2024. The motion passed unanimously. The monthly disbursement for February 2024 was \$42,564.32

Committee Reports:

Finance: Trustee Reinmann reported we are 66% of the way through the fiscal year and have spent 52% of the budget.

Personnel: Trustee Burke reported the Personnel Manual revisions are complete and Cindy will be sending out the updated report to the trustees the week of April 8th.

Library Services: Cindy handed out the April Calendar. Angela reported the Children's Library is very busy again. There were 50 enrolled in the Reading Buddies program. All schools have been visiting the library and Angela has been delivering books to the schools. Angela will be at Davenport's PTO Carnival to promote our Summer Reading Program. Share Your Story meets at the AC Home and Maple Lawn Community Center. Gennifer has several programs planned; April 3rd the Illinois Libraries Presents Dr Temple Grandin, Solar Eclipse Citizen Program, National Library Week is April 7-13. Master Gardeners will meet twice in April, there is a Team Puzzle Challenge on the 11th, Project In A Bag, and True Crime Research.

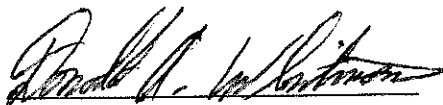
Librarian's Report: Cindy distributed the Annual Economic Interest Forms for the Trustees to fill out. They are due back to Cindy by April 12th. There are three webinars Cindy will attend with the grant for accessibility. The library spent \$822.97 on a new laptop. Microsoft has a grant for ten users. There is free basic service and Microsoft products. Cindy reviewed the usage of many of our programs and will be getting rid of a few while adding new ones. Hoopla will be a new service that will be launched after staff training April 18th. Cindy gave a presentation about RSA Independence and Intergovernmental Agreement. After distributing several handouts, Cindy gave a powerpoint that explained the difference between RSA (Resource Sharing Alliance) and RAILS (Reaching Across Illinois Libraries). There will be a monetary increase to be a part of RSA that will raise each year to an increase of \$17,238 by FY29. Cindy showed a comparison with Prairie Cat which was an even higher amount. The Board suggested we check with Phil to get his thoughts on the IGA. We will finish the discussion next month. The Board reviewed the Budget and Finance Policy. While reviewing the Service to Patrons with Disabilities Policy, Trustee Robinson suggested we see what other libraries use in terms of disability terminology. The Board then reviewed Chapters 4 and 5 of *Serving Our Public*. Trustee Robinson reminded the board tapes made in closed session can be destroyed after 18 months with no litigation. We will look at this in six months.

Old Business: None

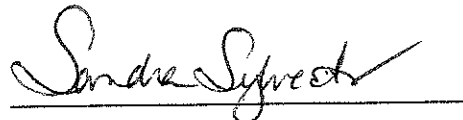
New Business: None

Announcements:

Adjournment: Being no other business, Trustee Sylvester moved to adjourn the meeting at 8:20 p.m. The motion was seconded by Trustee Robinson and approved unanimously.



President



Secretary

The above is the unofficial summary of business transacted by the Eureka Public Library Board of Trustees. This summary will be reviewed and approved at the next regularly scheduled meeting of the Board of Trustees.