

Eureka Public Library Board of Trustees Regular Meeting

Date: June 23, 2025

The Regular Meeting was called to order by President Don Whitman at 6:30pm

Members present:

Jane Burke
Don Whitman
Lisa Reinmann
Sandi Sylvester
Marj Crowe
Robin Robinson
Tim Martin

Members absent:

Staff Present:

Cindy O'Neill
Angela Roberts

Approval of items on the Consent Agenda:

- It was moved by Trustee Martin and seconded by Trustee Sylvester that the minutes of the May 19, 2025 meeting be approved. The motion carried.
- It was moved by Trustee Martin and seconded by Trustee Reinmann that the Treasurer's Reports of May 2025 be approved. The motion carried.
- It was moved by Trustee Reinmann and seconded by Trustee Robinson that the Closed Meeting Minutes of June 17, 2025 be approved. The motion carried.

Committee Reports:

Personnel: Trustee Burke reported on the Director's Evaluation and on the discussion of it with Director O'Neill. The committee asked for direction regarding the timing of the Director's Evaluation going forward. The Handbook calls for it to be done in January. We will return to that schedule with the evaluations turned in during January and the report being given at the February meeting. The committee made a recommendation regarding the FY26 Salary schedule that would be discussed in New Business.

Finance: Trustee Reinmann reported we are 92% through the fiscal year and have spent 72% of the budget. A proposal for a five-year renewal of our firewall was presented. The proposed FY26 internal working budget was presented.

Building: Trustee Robinson reported that there were no issues at the Post Office. We have not heard about the State's Main Street project and on the parking situation in front of the Library. All Trades worked on a light and a toilet in the basement. They will work on leveling the west entrance door in the fall. There was a discussion of an ongoing problem with a sewer gas smell. It was determined that we

should seek help from other experts to ensure the problem is eradicated. The committee also put forth two areas of concern to be addressed during FY26. The committee recommends that the foundation in two of the basement rooms be addressed. It is not an emergency problem, but we would like to avoid doing it as an emergency. Second, the committee recommends that we hire an expert to help evaluate the upstairs space to determine how to maximize the area.

Library Services: Angela reported that the Level Up Summer reading program is going very well. Over 825 kids have signed up and 90 teens are signed up for their own summer reading program. New partnerships with Revive Coffee, Awake Fitness Center and Zehr Community Library were formed. Twelve new programs have been started. At the request of District 140, a program to improve reading in conjunction with math studies has been started. This will continue into the school year. There will be many birthday centered programs in July to celebrate the library's 95th birthday. Gennifer reported that many activities and programs are planned for the remainder of the summer. Many also centered on the library's big day. A jammed packed calendar was distributed. A special note was the birthday party on July 31.

Librarian's Report: Cindy reported as a part of the celebrations this summer, Birthday merch is being sold. Cindy reported the circulation numbers were up by 5000 in the month of May. This was before the summer reading program began. The grant for the 5 Hot Spots has been put on hold. The director discussed the status of a Reconsideration Request form that had been submitted and the action taken. The staff had taken up a collection for a memorial for long-time volunteer Pam Terry. They will plant a perennial at the library in her memory. Cindy reported supply issues with one provider. She will make other arrangements to get the items in a timely manner. The State may provide grants to help libraries with security.

New Business: Discussion and Approval of FY26 Salary Schedule and Budget. Trustee Reinmann moved and Trustee Robinson seconded that the meeting be moved into closed session for the discussion. The motion carried. Meeting closed at 7:39pm.

President Don Whitman Opened the meeting at 8:32pm

New Business

Trustee Reinmann moved that the Board approve the FY26 Recommended Salary Schedule. Trustee Robinson seconded. After a discussion, the 5% increase to all salaries was approved. Trustee Reinmann moved to accept the proposed working budget for FY26. Trustee Robinson seconded. The motion carried.

RedEye Network 5-year firewall renewal: Trustee Martin moved that we accept the agreement and Trustee Jane seconded. After discussion the motion passed.

Renewal of the CUSD 140 Intergovernmental Agreement was discussed. Trustee Sylvester moved to renew the agreement and Trustee Robinson seconded. The motion carried.

The board discussed the proposed building projects for FY26. The committee set work on the basement and the hiring of a consultant for space assessment as priorities that should be started. Trustee Sylvester moved that both proposed projects be started. Trustee Burke seconded. The proposals were accepted unanimously.

The Board recognized that two closed meetings were held in the 2025 calendar year. Trustee Sylvester moved that past closed sessions remain closed based upon content consistent with Illinois statute 5 ILCS120. Trustee Robinson seconded. The motion carried.

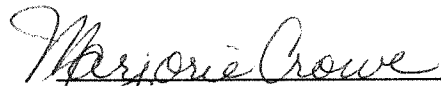
Chapters 1 -3 of Serving our Public were reviewed.

Announcements:

Adjournment: Being no other business, Trustee Sylvester moved to adjourn the meeting at 8:52 p.m. The motion was seconded by Trustee Robinson and approved unanimously.



President



Secretary

The above is the unofficial summary of business transacted by the Eureka Public Library Board of Trustees. This summary will be reviewed and approved at the next regularly scheduled meeting of the Board of Trustees.