

Eureka Public Library Board of Trustees Regular Meeting

Date: September 22, 2025

The Regular Meeting was called to order by President Don Whitman at 6:30 pm

Members present:

Don Whitman
Jane Burke
Lisa Reinmann
Sandi Sylvester
Marj Crowe
Robin Robinson

Members absent:

Tim Martin

Staff Present:

Cindy O'Neill
Angela Roberts

Approval of items on the Consent Agenda: Trustee Burke moved and Trustee Robinson seconded that the minutes of August 25, 2025, be approved as revised. This passed.

Financial Report and Approval of:

Trustee Sylvester moved that the August 2025 Treasurer Report be approved. Trustee Burke seconded the motion. The motion passed.

Committee Reports:

Finance:

- Trustee Reinmann presented the financial report. Trustee Treasurer Reinmann reported that with the budget year 16.66% complete, the library spent \$126,202.80 or 16.3% of the original budget for the year. She noted that there are more expenses associated with the beginning of the fiscal year.
- After a meeting of LIMRiCC, a decision was made to stay with Blue Cross Blue Shield for 2026. The cost will increase by 14.32% for medical and 11.15% for dental. Vision will stay the same. The insurance company was negotiated down from their proposed increase of 21.5%. The Director had budgeted for a 12% increase. The director will report how this increase will impact the budget for the second half of FY25.
- Director O'Neill updated us on renewing the electricity contract later this year. She presented figures outlining our expenses since 2017. Direct Energy/NGR suggested a 36-month term of .11886 per kWh. This is slightly lower than our most recent contract of .12350 kWh. O'Neill accepted this proposal.
- Both the Director and Treasurer Reinmann recommend that the bill for the storm drain repair be paid from the Special Reserve.

Building:Post Office:

- The storm drain was repaired. The bill has not been presented.

Library:

- The air conditioner needed repair this past month. Heinold was prompt in fixing the problem. The bill will be \$150-\$200.
- The odor problem seems to be less noticeable.
- Trustee Robinson reminded the board that the annual walk-through will be in the Spring.

Library Programs:**Children's Library (Serving students 18 and under)**

- September brings regular programs
- School visits to the library are up and breaking records. The Kindergartners are coming monthly.
- On Sept. 9th the library hosted about 50 Kindergartners, 100 speech students and 90 members of Mr. Miller's class. The library was buzzing with students Wild about Reading!
- Angela has connected with every school in the district including Countryside Private school, Head Start and Eureka Community Nursery School. They are proving books, promoting library cards and services and providing programs. The month will close with a Family Fun Pumpkin Party at the AC home.
- The library is helping the Eureka Community Nursery School with their 'Stay Safe Plan' by providing a list of books that parents can read with their children.
- Reading Buddies starts back up in October. Currently there are 70 students signed up.
- In addition to normal programs the library will be hosting Moon programs with telescopes in the park on Oct. 7th, Nov. 5th and Dec. 4th.

Director's Report:

- Circulation was up in August ...2500 more than August 2024.
- Non-Resident Cards: two families have taken advantage of the new payment options. One paying semiannual and the other paying quarterly.
- Cindy will be putting articles in the new monthly publication Hometown Voice.
- She is now meeting with a new Directors group for mid-sized libraries.
- The first meeting of the Strategic Planning Committee will be Friday, October 3 at 1:30pm.
- She will host a staff training day in November or December. Narcan training and Mental

Health First Aid are the subjects she hopes to cover.

Old Business:

- Cindy is continuing to research website designers. Six companies are being evaluated. Trustee Robinson will help Cindy and Gennifer.
- **Post Office Storm Drain:** Trustee Robinson moved to pay the storm drain bill from Special Reserves. Trustee Reinmann seconded. The motion carried.

New Business:

- **Library Closure:** Trustee Burke moved and Trustee Sylvester seconded that the library may be closed for one day for staff training. All voted in favor.
- **2026 Library Closure Calendar** was reviewed. Trustee Reinmann moved and Trustee Robinson seconded that the proposed calendar be accepted. The motion carried with all voting in favor.
- We reviewed **Registered Sex Offender Policy**.
- We reviewed **Security Camera Policy**
- We reviewed **Serving Our Public Chapters 8 and 9**.

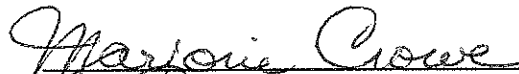
Announcements

Public Comments

Adjournment: Trustee Sylvester moved to adjourn and Trustee Robinson seconded. After a voice vote the meeting was adjourned at 7:16 pm.



President



Secretary

The above is the unofficial summary of business transacted by the Eureka Public Library Board of Trustees. This summary will be reviewed and approved at the next regularly scheduled meeting of the Board of Trustees.