

## **Eureka Public Library Board of Trustees Regular Meeting**

**Date: Monday, May 19, 2025**

The Regular meeting was called to order by President Don Whitman at 6:40 pm

**Members present:**

Don Whitman  
Sandi Sylvester  
Jane Burke  
Marj Crowe  
Lisa Reinmann  
Robin Robinson  
Tim Martin

**Members absent:**

**Staff Present:**

Cindy O'Neill  
Angela Roberson

**Approval of items on the Consent Agenda:** It was moved by Trustee Reinmann and seconded by Trustee Robinson to approve the minutes from the regular meeting held April 28, 2025. The motion passed unanimously.

**Financial Report and approval of:** It was moved by Trustee Reinmann and seconded by Trustee Robinson to approve the financial report from the regular meeting held April 28, 2025. The motion passed unanimously. The monthly disbursement for April 2025 was \$48,219.58.

**Communication and Correspondence:** Board Secretary, Trustee Sylvester went over the Abstract of Votes in the Consolidated Election held April 2025.

**Administer Oath Of Office for Newly Elected Officers:** Connie Hodel, Notary, administered the oath of office for the newly elected Trustees. Trustees Whitman, Sylvester, Robinson, and Crowe all affirmed their oath.

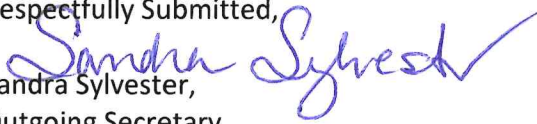
**Board President Trustee Whitman made a motion to “cease without ever existing again”.** Trustee Burke seconded. The motion passed unanimously.

**Seating of The New Board:** Trustee Whitman, immediate past president, made a motion to seat the board. Trustee Martin seconded. The motion passed unanimously.

**Trustee Reinmann** was appointed President Pro Tem. Trustee Robinson was appointed as Secretary Pro Tem

Respectfully Submitted,

Sandra Sylvester,  
Outgoing Secretary



## **ELPD Trustee Transitional Meeting**

**Call to Order** President pro tem, Lisa Reinmann

**Election of Board Officers** Trustee Reinmann, President pro tem, oversaw the nominations for Officers of the Board of Trustee. After a discussion the President pro tem moved to accept the following slate of officers to serve a 2 year term.

President: Don Whitman

Vice President: Jane Burke

Secretary: Marj Crowe

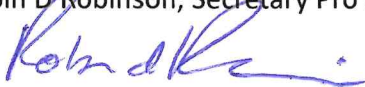
Treasurer: Lisa Reinmann

Trustee Burke seconded. A voice vote was taken and the slate of officers was elected unanimously.

The new board assumed their positions at 7:10 pm

Respectfully Submitted,

Robin D Robinson, Secretary Pro tem



## **Eureka Public Library Board of Trustees Regular Meeting**

**Date: Monday, May 19, 2025**

The Regular meeting was called to order by President Don Whitman at 7:10 pm

**Members present:**

Don Whitman  
Sandi Sylvester  
Jane Burke  
Marj Crowe  
Lisa Reinmann  
Robin Robinson

**Members absent:**

**Staff Present:**

Cindy O'Neill  
Angela Roberts

**Commitment to Serve** was taken by all board members. Was administered by Cindy O'Neil, Library Director

**American Library Association Ethics Statement** accepted by all board members.

**Appointment of Committees** President, Whitman appointed the following committees:

Finance: Trustees Reinmann and Burke  
Personel: Trustees Burke and Reinmann  
Building: Trustees Martin and Robinson

Trustee Crowe moved to accept the appointments and Trustee Martin seconded. Carried by a voice vote.

**Committee Reports:**

**Finance:** Trustee Reinmann reported that we are 83% through the budget year and have spent 65% of the budget. So far this year we have spent \$487,105.89.

**Personnel:** Director's Evaluation: Jane handed out the forms for Cindy's evaluation. These are to be returned to the library by 5/27.

**Building:** All Trades installed the door counters. A shade was installed on the pavilion. Lone Wolf Concrete did work on the sidewalks. This is to be done by the upcoming Tuesday. There is no update from the State regarding the Main Street parking spaces.

**Friends of the Library:** Our total proceeds were \$518.50. Plants were almost \$200 of that. Thursday and Friday's book sale revenue was \$214.25.

We had 49 people visit on Thursday, 66 on Friday, and 48 on Saturday.

T-shirt sales will begin in June. Orders can be made online. A link will be provided in the Newsletter and on the Friends FaceBook page. The Friends will make \$2 for each purchase. Tote bags will also be available.

**Library Services:**

June & July:

- Summer Reading Challenge: Registration opens May 29. Program runs from June 2 - July 12. Patrons can choose from 6 different bookmarks to track reading/program attendance/etc.
- The calendar is full of programs for all age groups from cooks to gardeners and artists.
- The Brick and Ember Food truck will be here on June 13 and July 11 from 11:00 AM-1:00 PM.

- Several activities designed to celebrate the library's 95th birthday.

Angela reported on the plans for this year's Summer Reading Program!!! We currently have over 325 kids registered and 15 teens. This month Angela visited Woodford County Head Start Preschool (15), Eureka Community Nursery School (80), Goodfield Grade School (75), Congerville Grade School (100), Eureka Middle School (500), and had daily visits from almost each class at Davenport Elementary School (425). We also promoted the Teen Summer Reading Challenge at Eureka High School.

They also started a new program called, "Baby Time." The materials for this program were provided by a gift from the Don Wettstein family. They had 15 people attend for our first program. We had new patrons attend and we received a lot of positive feedback. We will add this program to our regular programs this fall.

**Librarian's Report:** Cindy reported that on Thursday she and Connie Hodel attended the graveside service for Pam Terry. Pam was a long-time volunteer for the library.

Illinois Prairie is going forward with establishing the Dolly Parton Imagination Library in Woodford County. We can help with fundraising by providing the addresses of local organizations who could possibly donate to the project. Trustee Crowe suggested that our Friends group might be interested in helping to raise money. It looks like \$17,000 would be needed to cover the first two years.

We will participate again this year in the Tri-County Library Crawl. Libraries involved are located in Woodford, Livingston and McLean Counties. This will run through August.

The director is working on the budget for FY26. She will be meeting with personnel and building next before working with Finance. It will be ready for the June meeting.

A patron who recently made a complaint about DVDs has not turned in any reconsideration forms.

Cindy submitted a \$2,000 grant for 5 additional wi-fi hotspots. All 15 are checked out on a continuing basis.

#### **Old Business:**

#### **New Business:**

Review and approval of FY26 meeting dates. Trustee Robinson moved to accept the proposed dates and Trustee Martin 2nd it. The motion carried.

Review and approval of FY26 Non-Resident Card Fee: Because of the increase in Real Estate taxes, Trustee Burke moved that the card fee be raised to \$276. The motion was seconded by Trustee Martin. A voice vote was unanimous.

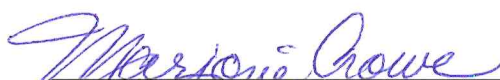
Review of Photography and Video Policy. The Board reviewed and found no need for changes.

**Announcements:**

**Adjournment:** Being no other business, Trustee Sylvester moved to adjourn the meeting at 8 p.m. The motion was seconded by Trustee Robison and approved unanimously.



**President**



**Secretary**

The above is the unofficial summary of business transacted by the Eureka Public Library Board of Trustees. This summary will be reviewed and approved at the next regularly scheduled meeting of the Board of Trustees.