**Eureka Public Library Board of Trustees Regular Meeting**

**Date: August 26,, 2019**

The meeting was called to order by President Don Whitman at 7:00 pm

**Members present: Members absent:**

Don Whitman Lisa Reinmann

Jane Burke

Tim Martin

Sandi Sylvester

Marjorie Crowe

Robin Robinson

**Staff Present:**

Ann Reeves

The Board reviewed B&A Ordinance 2019-3 to authorize sums to be budgeted, set aside and appropriated for all library purposes for the fiscal year beginning July 1, 2019. There were no questions and no one from the public attended.

**Minutes:**

It was moved by Trustee Martin and seconded by Trustee Robinson

to approve the minutes from the regular meeting held July 22, 2019

The motion carried unanimously.

**Financial report and approval of expenditures:**

It was moved by Trustee Martin

and seconded by Trustee Robinson

to approve the financial report from the month of July 2019

and payments for the amount of $44,051.99

**Committee Reports:**

Finance: Trustee Martin led discussion and approval of Ordinance 2019-3, Budget and Appropriation. Trustee Burke made a motion to approve Ordinance 2019-3. Trustee Martin seconded. The motion passed unanimously. Trustee Martin shared the library renewed a CD at Goodfield State Bank for 1 year at 2% interest. The audit went very well.

Personnel: The annual staff evaluations have been completed. Alice Mooberry is having surgery September 23rd. Rachael Fitz is on maternity leave. Alice will be gone until after the holidays, Rachael plans to return in November.

Library Services: Ann passed out the September calendar of events. The Summer Reading Program will be here at the library September 14th. Taste of Eureka will be September 27th. The library will need volunteers to help with tasters coming here.

Building: Trustee Sylvester reported that the workroom is complete and the carpet cleaned. Tom Eckert (with help) painted the back parking lot lines and parking blocks yellow. The post office is having trouble with the hydraulics in the door. Aaron is working on it. The annual building review will be September 9th at 6:30pm.

**Director’s Report:** IPLAR is almost complete. Audit was completed quickly and everything is clean. Paper copies are available. ILA Trustee Day is October 24th in Tinley Park. Children’s Summer Reading Program grows in numbers every year. End of the Program party will be at the library September 14th with inflatables. Aaron will be installing a door counter. Intergovernmental agreement with District 140 passed at the last school board meeting. The new library cards are in. Ben Zobrist jersey is in.

**Unfinished Business:**

None

**New Business:** Trustee Crowe made a motion to approve 2019/20 FOIA Policy as required by the State of Illinois. Trustee Robinson seconded. The motion passed unanimously. The board reviewed online education concerning organizational management, as required per capita 2020 application.

**Public Comments /other announcements:**

**Adjournment:** Being no other business, Trustee Sylvester moved to adjourn the meeting at 8:17pm. The motion was seconded by Trustee Burke and approved unanimously.

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 **President Secretary**

**The above is the unofficial summary of business transacted by the Eureka Public Library Board of Trustees. This summary will be reviewed and approved at the next regularly scheduled meeting of the Board of Trustees.**