**Eureka Public Library Board of Trustees Regular Meeting**

**Date: October 28, 2019**

The meeting was called to order by President Don Whitman at 7:00 pm

**Members present: Members absent:**

Don Whitman

Jane Burke

Tim Martin

Sandi Sylvester (in at 7:04)

Marjorie Crowe

Robin Robinson

Lisa Reinmann

**Staff Present:**

Ann Reeves

**Minutes:**

It was moved by Trustee Burke and seconded by Trustee Robinson

to approve the minutes from the regular meeting held September 23, 2019

The motion carried unanimously.

**Financial report and approval of expenditures:**

It was moved by Trustee Burke

and seconded by Trustee Robinson

to approve the financial report from the month of September 2019

and payments for the amount of $48,741.58

**Committee Reports:**

Finance: Trustee Martin reported we are a quarter of the way through the fiscal year and have spent 22% of the budget. The audit has been paid, $10,000 from general fund and liability. The cost of the new computers ($4,000) can come out of special reserve.

Building: Trustee Sylvester reported the S&S worked on the underground sump pump piping project. She had talked to LG Stutzman while he was working and it was going very well and will be an easy project. They had to come back a week later to finish work next to the elevator shaft.

Personnel: Trustee Burke reported that Evaluations for Library Director will be passed out next month.

Library Services: Ann handed out the calendar for November. The schedule is a little lighter due to the upcoming holidays. Santa will be here on the 30th in connection with the Holiday Stroll.

**Librarian’s Report:** Ann reported there was a Friends Meeting October 10th. The Friends talked about the Quarter Auction on December 9th that will benefit the library. Donations are needed. Also, four classes are in the works for middle school age kids. Rachael returned to work on November 4th. There are 11 people interested in the Children’s Director position. Would like to have someone in place by December 1st. LIMRICC insurance open season begins November 11th. We do have small changes in our needs. We have applied for the PLA Digital Lead project and we were awarded the grant. We will receive 2 Hotspots and a year of free data on each one. We had another virus attack on the public computers. Update on the Medical Library Association training grant; Ann attended two classes that were held October 5th. Thompson rewired and replaced 6 heat detectors. There will be a basket with a list of gift suggestions near the front of the library for Heartline “ Tree of Hearts” donations. Rich Wherley will be the facilitator for a program called “CEO Mentorship” running from November 25-December 20. They will meet from 8-9:30 here at the library.

**Unfinished Business:**

None

**New Business:** Ann sent 4 emails from RAILS to the Trustees to read on their own.

**Public Comments /other announcements:**

**Adjournment:** Being no other business, Trustee Sylvester moved to adjourn the meeting at 7:42pm. The motion was seconded by Trustee Martin and approved unanimously.

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 **President Secretary**

**The above is the unofficial summary of business transacted by the Eureka Public Library Board of Trustees. This summary will be reviewed and approved at the next regularly scheduled meeting of the Board of Trustees.**